Title	SCCTC Minutes 27 March 2024	
Version	1	
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Date	2024-03-27	
Status	Approved by TCC	
Distribution	TCC	
ID	CE-2024-2427	

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~~Brian MacWhinney (BMW)~~   ~~Third Party (TalkBank CMU)~~ ~~USA~~

Dieter Van Uytvanck (DVU)   CLARIN ERIC

Action points

#	Agenda Item	Action points from this meeting	Who	By when

#	Date	Action points from previous meetings	Who	By when
~~30~~	16-10-2023 and 15-11-2023	Document outcomes of CTS discussion to define next steps	DVU	March 2024
~~33~~	2024-01-18	Organise a Standards Information System (SIS) session	MM	March 2024
~~35~~	2024-02-26	write an assessment round report for round 21	MW	March 2024

Agenda (2 min)

- Agenda: Request for changes? (2 min)
- Approval minutes last meeting (26 February 2024)) & action point status (5 min)
- Centre assessments (MW, 10 min)
    - For approval: assessment report of round 22
    - For information: the assessment report of round 21 was approved in a written procedure
    - For information: overview current state of affairs (overview sheet)
    - For information and discussion: Summary of CTS discussion
- Standards Information System (MM, 15 min)
    - Quick introduction
    - Status
    - Process going forward:
        i. Center commits to update time table (Columns F, G in Status)
        ii. Status is monitored in TCC

- Agree on written approval procedure (assessment and other topics, 10 min)
  - Procedure requires approval from participants during meeting.
  - Mail with one week time to react.
  - No reaction implies approval.
- Status update per country/member (please provide a short bullet-wise summary in the [Google Doc](#)), (all, 10 min)
  - The document is the same as last time, we have a shorter round for updates.
- Announcements
  - [OSCARS cascading grants](#) (100k-250k EUR , in total 13 mio EUR available, deadline 15 May)
- Next meeting? April 2024 - [polling preference for the week 17 (22 April)](#)

The agenda is approved as is.

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2. Approval of minutes last meeting & action points

The [minutes](#) of the previous meeting (CE-2024-2411) are approved.

DVU has one correction: the new name of the SCCTC should be Technical Centre**s** Committee (so plural), likewise for Technical Centre**s** Assessment Committee. This has been corrected in the minutes.

The following APs have been completed and are thus removed:
- AP30 (Document outcomes of CTS discussion to define next steps) – see see agenda point 3
- AP33 (Organise a Standards Information System (SIS) session – see agenda point 4
- AP35 (write an assessment round report for round 21) – see agenda point 3

3. Centre assessments

Centre Assessment Committee chair MW gives a brief update, see [overview sheet](#).

For approval: [assessment report of round 22](#)

Approved

For information: the [assessment report of round 21](#) was approved in a written procedure

For information: overview current state of affairs ([overview sheet](#))

For information and discussion: [Summary of CTS discussion](#)

MM: already raised the slow reviews to a CTS board member, they are very much aware about this
DVU: suggestion after talking to CESSDA to have an internal CTS review round
MW: Paul Trilsbeek has volunteered to join the TCAC

4. Standards Information System (MM, 15 min)

- [Quick introduction](#)
- [Status](#)
- Process going forward:
  - Center commits to update time table (Columns F, G in [Status](#))
  - [Status](#) is monitored in TCC

MM presents the documents above.

Side notes: Recommended formats that are not defined: a bit unclear who should define these formats. But it is not too hard to define these within the SIS system.

AC: You mentioned a meeting with specialists. Who would they be?

MM: Small group of people presented draft recommendations to a larger group to comment and provide feedback.

LG: I will need to meet with our curator. What is the main use case for this system, so that I can motivate people?

MM: Example: we were offered data for deposit in a format that we never heard of. The SIS helped to indicate how "exotic" such a format is. In the end we did accept the deposit, but it allowed us to give clear feedback about the unusual nature of the format to the depositor and future users.

MM: Are there any centres willing to volunteer to start the process?

LG: If I can find a curator. Should we list formats that cannot be accepted?

MM: It is possible to include negatives.

LG: We push for the preferred formats but in the end we do accept any format if the depositor insists.

AC: CLARIN-CH is also volunteering. Now doing this in a slightly different way, with a survey, but ultimately this should lead to the same information.

AC: Statistical data (eg Stata or SPSS). Proprietary data format. What is a common attitude towards this?

LJO: We usually convert this to R. The other ones are available as secondary formats.

5. Agree on written approval procedure (assessment and other topics, 10 min)

Procedure requires approval from participants during meeting.
Mail with one week time to react.
No reaction implies approval?

DVU mentions it should only be used for urgent matters.

No objection against the proposed procedure above in such cases.

6. Status update per country/member (15 min)

A short bullet-wise summary can be found [here](#).

DVU: CentOS v7 for FI: update to which OS?
MM: Alma Linux v9
LJO: we too

MM: we tried to update Metashare to Alma Linux v9, this did not work out, too many incompatibilities (eg Python 2.7), we are now seriously considering to move our metadata to Norway

LJO: we try to keep it alive but it is regularly breaking

LG: we use metashare too, but we use Docker containers, which allows us to have old versions of eg Python and system libraries, for SSL we have an nginx container that forwards the requests (reverse proxy)

MM: we do the same

DVU: on the long run, running outdated components in a container is not a real solution

LJO: as temporary solution, but not for long term

7. Announcements (2 min)

[OSCARS cascading grants](#) (100k-250k EUR , in total 13 mio EUR available, deadline 15 May)

DVU adds: see also the forum post at
https://forum.clarin.eu/t/oscars-open-call-some-ideas-and-hints/210/1 for some CLARIN- and
SSHOC-specific aspects for proposals

8. AOB

No AOB

9. Next meeting

Decide on the next meeting on the basis of the poll

24 April 11:00 CEST