Participants

**Martin Matthiesen** (MM)  **Matej Đurčo** (MD)  **Jesse de Does** (JdD)  **Ivan Georgiev**  **Vanja Stefanec** (VS)  **Jan Hajič**  **Simon Gray** (SG)  **Krista Liin** (KL)  **Thomas Eckart** (TE)  **Dimitris Galanis**  **Samúel Thórisson** (ST)  **Riccardo Del Gratta** (RDG)  **Roberts Darģis** (RD)  **Andrius Utka** (AU)  **Menzo Windhouwer** (MW)  **Tone Merete Bruvik** (TMB)  **Tomasz Naskręt** (TN)  **Luís Gomes** (LG)  **Cyprian Laskowski**  **Leif-Jöran Olsson** (LJO)  **Friedel Wolff** (FW)  **Martin Wynne**  **Brian MacWhinney**  **Dieter Van Uytvanck** (DVU)  **Julia Misersky** (JM)  **Lene Offersgaard** (LO)  **Pavel Straňák** (PS)  **Bart Jongejan** (BJ)  **CLARIN ERIC**  **Assessment Committee**  **Standing in for Jan Hajič**  **Standing in for Simon Gray**  **CLARIN ERIC**  **Finland**  **Austria**  **Belgium**  **Bulgaria**  **Croatia**  **Czechia**  **Denmark**  **Estonia**  **Germany**  **Greece**  **Iceland**  **Italy**  **Latvia**  **Lithuania**  **Netherlands**  **Norway**  **Poland**  **Portugal**  **Slovenia**  **Sweden**  **South Africa**  **United Kingdom**  **USA**
### Action points

<table>
<thead>
<tr>
<th>#</th>
<th>A.I.</th>
<th>Action points from this meeting</th>
<th>Who</th>
<th>By when</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>3.1</td>
<td>Plan meeting with the CTS Board</td>
<td>MM, DVU, CAC</td>
<td>December 2022</td>
</tr>
<tr>
<td>7</td>
<td>4</td>
<td>Adapt and finalise the data back-up questionnaire and share it with all centres</td>
<td>MM</td>
<td>asap</td>
</tr>
<tr>
<td>8</td>
<td>6</td>
<td>Plan SCCTC meeting slot on OPENAire</td>
<td>MD</td>
<td>Q1 2023</td>
</tr>
<tr>
<td>9</td>
<td>6</td>
<td>Contact representatives from consortia not in attendance (Bulgaria, Cyprus, Hungary, UK)</td>
<td>DVU</td>
<td>asap</td>
</tr>
<tr>
<td>10</td>
<td>6</td>
<td>Plan SCCTC meeting slot on best practices regarding accessibility</td>
<td>TMB</td>
<td>Q1 2023</td>
</tr>
<tr>
<td>11</td>
<td>6</td>
<td>Plan DSpace meeting</td>
<td>L-JO, others</td>
<td>Q1 2023</td>
</tr>
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<table>
<thead>
<tr>
<th>#</th>
<th>Date</th>
<th>Action points from previous meetings</th>
<th>Who</th>
<th>By when</th>
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<tbody>
<tr>
<td>1</td>
<td>2020/2021</td>
<td>Recommendations on PIDs outcomes: <a href="https://docs.google.com/document/d/1hlhtKwVe5fifEWvU28mukAGC0yl4gaOv6XNT4MVkioO/edit#">https://docs.google.com/document/d/1hlhtKwVe5fifEWvU28mukAGC0yl4gaOv6XNT4MVkioO/edit#</a> → involve the PID taskforce</td>
<td>DVU</td>
<td>Workplan 2023</td>
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### 1. Agenda

1. Agenda: Request for changes? (2 min)
2. Approval minutes last meeting (07.09.2022) & action point status (15 min)
3. Centre assessments (20 min) (overview sheet)
4. Questionnaire Data Backup (10 min)
   a. Draft for discussion: https://docs.google.com/forms/d/1m_PeDI2Y6twTdBSS8J0jGGoIhRmnayxc14AARE8Ex4/edit
5. Taskforces and Interest Groups (20 min)
6. Status update per country/member (please provide a short bullet-wise summary in the Google Doc, previous doc can be found here) (45 min)
   a. This slot is dedicated to discussing individual centres’ plans for transition to C/B status, possible obstacles and the guidance CLARIN or other SCCTC members could offer
7. AOB (35 min)
8. Next meeting?

The agenda is approved as is.

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2. Approval of minutes last meeting & action points

The minutes are approved without further comments.

The following APs are no longer relevant and/or have been completed and are thus removed:
- 2 (previously 2055.4; it has been decided that the updated AAI recommendations will be issued after 1 Nov for the next assessment round),
- 3 (previously 2072.6; the election of a vice chair is still outstanding, but L-JO has put forward his candidacy),
- 4 (previously 2072.7 and .9; to be discussed in this meeting),
- and 5

3. Centre assessments

3.1. Assessment round 20

Expected applications for this round:
- CLARIN-PL
- Språkbanken
- PORTULAN
- CLARINO: TMB to send CTS document to DVU
- CLARIN-IS: not a B-centre yet

AP6: plan a call with the CTS Board and the Centre Assessment Committee to follow up on pending CTS applications

MM asks about EURAC. DVU explains they are not a B-centre yet and due to a repository change their application process was not continued after round 12

For reference: Overview of assessment rounds and CTS status
3.2. Composition of the Centre Assessment Committee (CAC)
- CAC: new members are Menzo Windhouwer (chair), Samúel Thórisson and Rune Kyrkjebø

4. Data Back-Up Questionnaire

Purpose: Determine the need for back-ups for disaster coverage/cold storage

Comments and questions regarding the questionnaire:
- PS notes that the amount on offer may not be related to availability in the tape archive only but could also be a financial matter → decision to add an additional question regarding the symmetry of demand/offer (in-kind offers and additionally available space against payment)
- BJ notes that frequency of backing-up may also need to be considered → a question will be added
- L-JO asks whether back-ups will be on- or offsite storage
- TN asks whether this a back-up for repositories or data of the whole centre (incl. infrastructure setups, for example). MM explains that this would be at the discretion of the depositor
- VS: A centre may be able to offer storage, even if they need no back-up themselves → this will be considered in the survey

→ AP7: MM to adapt and distribute survey

5. Task Forces and Special Interest Groups

- MM suggests the FCS Taskforce could need some extra contributions, DVU reports on Erik Körner (SAW Leipzig) starting on a partial secondment in 2023 to work on FCS matters
- Daan Broeder to provide input on PIDs in an upcoming meeting
- MD highlights that we need to map out priorities: For which topics do we really need special Interest groups?

- MM suggests a mentoring programme for new SCCTC/CLARIN members:
  - Establish clear documentation of abbreviations etc
  - Short feedback sessions (15 mins after each meeting) in which informal questions can be clarified

6. Status update per country/member

Short bullet-wise summaries can be found [here](#).

In addition to the above summaries, the below provides an overview of the discussion of individual centres’ plans for transition to C/B status, possible obstacles and the guidance CLARIN or other SCCTC members could help.

**Austria:** Two stable B-centres ([ZIM](#) and [ACDH-ARCHE](#)); ACDH uses a custom open source repository solution ([ARCHE](#)); MD happy to consult other centres
Belgium: IVDNT to continue as a B-centre also for Belgium (as well as CLARIAH-NL); currently uses ad-hoc technology with a plan to move to a repository system like DSpace, no necessity for additional support from CLARIN

Bulgaria: DVU to get in contact (AP9)

Croatia: repository currently being set up at the national coordinating institution (FFZG) using Fedora, VS reports on staff shortage having led to delays but hopes that C-centre status can be achieved by spring 2023 with B-status being the next step

Czechia: as part of a project, a new service has been developed based on DSpace (a catalogue for projects, similar to VLO), Upgrade to DSpace 7 (see CLARIN2022 Bazaar), new MT models and Ukrainian translator

Cyprus: DVU to get in contact (AP9)

Denmark: Copenhagen is the most active centre, BJ asked for support for OCSP issues

Estonia: Meta-Share upgrade experiencing delays, aim to go for re-certification, if not in round 20, then in 21, might be helpful to receive some help from other centres in this process

Finland: Uses a custom repository solution with META-SHARE as metadata browser. Collaboration with CLARIN Estonia and Sweden

Germany: Text+ will coordinate CLARIN-D activities, some centres have dropped to C-status: with most centres there is contact, with the exception of IMS

Greece: absent; CLARIN: EL recently been certified as a B-centre

Hungary: DVU to get in contact (AP9)

Iceland: CTS-application submitted; ST is a new member of the CAC

Italy: CTS pending after the fifth revision

Latvia: CTS pending, CTS requested proof of an agreement with other centres for the case that services can no longer be maintained in Latvia → discuss in the next meeting how to deal with such requests

Lithuania: C-centre on Dspace 5.4; AU would appreciate some feedback regarding upgrading → AU to discuss with PS

Netherlands: continued work on the CLARIAH infrastructure using the CLARIN harvesting pipeline (for CMDI- and DCat-based harvesting)

Norway: B-centre reassessment application submitted; DSpace upgrade planned; TMB brings up the issue of accessibility in CLARIN services → meeting slot to be devoted to best practices around this

Poland: plans to go for re-assessment in round 20; services to move to a new data centre in 2023

Portugal: CTS application submitted; plans to go for re-assessment in round 20

Slovenia: absent

South Africa: currently on DSPace 6 with few upgrades due to staff shortages; FW reports some AAI issues → FW to contact MM; CTS pending

Sweden: plans to go for re-assessment in round 20; L-JO suggests there could be more collaboration regarding DSpace and is happy to coordinate this

UK: absent

USA: absent
7. AOB

Nothing to report.

8. Next meeting

JM to share a Doodle for the week starting 7 November 2022