Participants

Martin Matthiesen  Chair Finland
Matej Durčo  Member Austria
Jesse de Does  Member Belgium
Ivan Georgiev  Member Bulgaria
Vanja Štefanec  Member Croatia
Jan Hajič  Member Czechia
Simon Gray  Member Denmark
Krista Liin  Member Estonia
Etienne Petitjean  Observer France
Thomas Eckart  Member Germany
Dimitris Galanis  Member Greece
Samuel Thórisson  Observer Iceland
Riccardo Del Gratta  Member Italy
Roberts Darģis  Member Latvia
Andrius Utka  Member Lithuania
Menzo Windhouwer  Member Netherlands
Hemed Al Ruwehy  Member Norway
Tomasz Naskrót  Member Poland
Luis Gomes  Member Portugal
Cyprian Laskowski  Member Slovenia
Leif-Jöran Olsson  Member Sweden
Langa Khumalo  Observer South Africa
Martin Wynne  Observer United Kingdom

Deputy members: Felix Heffer (DE) standing in for Thomas Eckart
Others: Dieter Van Uytvanck (CLARIN ERIC), Lene Offersgaard (assessment committee)
### Action points

<table>
<thead>
<tr>
<th>#</th>
<th>Action</th>
<th>By whom</th>
<th>By when</th>
</tr>
</thead>
<tbody>
<tr>
<td>1962.1</td>
<td>Follow-up: Recommendations on PIDs outcomes: <a href="https://docs.google.com/document/d/1hLhtKwVe5fiffWvU28mukAGC0yl4gaQ6XNT4MVkioQ/edit">link</a></td>
<td>Daan &amp; Dieter</td>
<td>December 2021</td>
</tr>
<tr>
<td>1962.2</td>
<td>Check documentation status of attribute aggregator and prepare a small amendment to the B-centre requirements with a strong recommendation to configure the attribute aggregator</td>
<td>Martin &amp; Dieter</td>
<td>November 2021</td>
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<tr>
<td>1962.3</td>
<td>Discuss end of terms of the chairs and potential renewal with SCCTC and CAC chairs</td>
<td>Dieter</td>
<td>November 2021</td>
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</tbody>
</table>

### Agenda

1. Agenda: Request for changes? (2 min)
2. Approval minutes last meeting (21.9.2021) & action point status (5 min)
3. Centre assessments (10 min)
4. Proposal: Survey of Sensitive Data activities in CLARIN Centres? (15 min)
   a. Topic was presented on Clarin Annual Conference
   b. Is this relevant to Centres?
   c. Should we plan presentations on the topic?
5. Status update per country/member (please provide a short bullet-wise summary in [ ] the Google Doc ) (15 min)
6. AOB (5 min)

The agenda is approved as is.

### Approval of minutes last meeting & action points

Approved without comments

#AP4: FH reports: IG still active, good to know that the project chair (David Wilcox) is leaving and will be replaced
Centre assessments

See document CE-2021-1960 (round 17 report), distributed by email

LO reports:
Language Bank of Finland
ILC4CLARIN

Both re-assessed without comments, Språkbanken will be participating in round 18.

CE-2021-1960 (round 17 report) is approved unanimously (MM abstains).

Round 18: MPI, HuC, CLARIN-LV, Språkbanken, CLARIN:EL

KL: CELR understaffed, might not participate in round 18

Proposal: Survey of Sensitive Data activities in CLARIN Centres?

Topic was presented at the CLARIN Annual Conference. Is this relevant to Centres? Should we plan presentations on the topic?

MW: MPI is building up some knowledge, RU is working on NLP software for closed environments (without internet)

JdD: what is sensitive?

MW: mostly medical areas

MM: copyrighted material is a little easier to deal with; I was mostly referring to eg videos of children with speech

RdG: important topic for us

EP: we had to deal with such corpora (child speech/video) in Ortolang, would be nice to have a good overview of the issue

JH: agree, would be nice to have a best practice to process the data wrt anonymisation, eg which laws apply; might be good to have a K-centre on this?

LJO: second that, there are a lot of misunderstandings on this topic

MM: I would invite each centre to come up with a problem/solution description and send it by email to me. Depending on the results we could even have a separate workshop on this topic.
Status update per country/member

Short bullet-wise summaries can be found in:
https://docs.google.com/document/d/1MNArHnXyaOAsWTgfsyUV2XxMQ8A_jxi7KkNE1DUZto0/edit

AOB

JdD: how to deal with requests for DL-based computationally intensive requests? (eg machine translation evaluation) Might require hardware, maintenance time.

LJO: we have standardized consultations for this, with a fixed price for an extra machine with maintenance. Consultations can have different forms, but are good to streamline the requirements.

MM: we do not have such a standardized process. We have asked projects to provide a local system/software administrator for these services, to deal with possible incidents. Often the projects do not want to do this. We have a few services though where this model works. Once a local admin is no longer available we would need to take down the service.

LJO: We have a policy to require statistics (matomo) and tests.

JH: Same approach as MM, only running services for people on our payroll. Needs: IT staff, someone who understands the service, authors of the service. We are refusing other requests. European Language Grid is relying on services hosted by the partners, Docker-based. How it will work in the future is currently unclear.

Next meeting: DVU will send a doodle for 15-18 November.