Title	Evaluation Criteria and Procedure for Steven Krauwer Awards 2021
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Author(s)	JO, MP, BM, KdS, ME
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Evaluation Criteria

Goal and Eligibility Criteria

Described in the call. All evaluators are obliged to read carefully the call (add link) and strictly follow it throughout the whole evaluation process.

Description in the Call

… exceptional scientists or engineers in recognition of *outstanding contributions toward CLARIN goals in the areas of language resource building, tool or service development, exemplary use cases, user involvement or knowledge sharing.*

Eligibility Criteria (from the Call)

The award recipients must be researchers and/or engineers working or PhD students studying in any of the countries or regions covered by CLARIN ERIC members, CLARIN ERIC observers or partners that have an agreement with CLARIN ERIC according to article 18 of the Statutes.

Each recipient of the award for Early career CLARIN Researcher should not have reached the age of 35 years on December 31, 2021.

Each recipient of the award for CLARIN achievements should be a single person or a group of named people who have closely cooperated with each other.

Criteria

The criteria mentioned here are for internal use by the NCF committee to enable each member to assess any nominations in a systematic way, by criteria that have been defined in advance.

The criteria for assessing each submission are:

- **Contribution *to CLARIN goals***
  - where the scope of the work falls within the listed areas: *the areas of language resource building, tool or service development, exemplary use cases, user involvement or knowledge sharing*.
  - This should be interpreted broadly, e.g. also work facilitating such activities fall under this scope (e.g. CLARIN committee membership / chairing).

- **Impact**
  - Mature state of the contributions (not only designed but also implemented, tested and in use)
  - The contribution is not limited to one country but a contribution that crosses borders
  - numbers of users / quality of users,
  - the number of people/ organisations for which the work is relevant - even if they do not use it (yet)
  - Number of users or use cases among SSH researchers from outside the CLARIN community, or other forms of visibility
  - Has set an example, initiated a new approach that is followed by many
  - High quality publications on the contributions
  - Impact on society (e.g. (potential for) use by others than researchers)
- **Outstandingness**
  - High impact for CLARIN or the SSH community
  - Complexity of the problems for which the approach or solution has been proposed
  - Original and innovative character of the approach
  - Amount of effort involved
- **Visibility & Accessibility:**
  - Availability, visibility and accessibility of the relevant data or software in the CLARIN infrastructure
  - Open source nature of software, availability on code repositories (e.g. Github), or open access to data, if relevant

Each criterion will be assigned a score on a scale from 1 (lowest) through 5 (highest).

Other Considerations

- Diversity: the NCF strives towards an appropriate reflection of the diversity within CLARIN with regard to nationality, gender, disciplinary background, etc. without compromising on quality
- In each category multiple candidates can be awarded
- The number of nominators (1 or more) is not a distinguishing criterion
- There is no preference for individuals vs groups

Evaluation Procedure

Evaluators

1. By default, no evaluators will be invited outside of the NCF.
2. Conflicts of interest:
   - An NCF member cannot review nominations of people from his/her National Consortium, or nominations which in any other way involve a conflict of interest.
   - NCF members cannot participate actively in discussion and voting on nominations of people from his/her own National Consortium, or nominations which in any other way involve a conflict of interest.

Procedure

1. An NCF member without conflicts of interest is elected as chair of the evaluation process. In case no such NCF member is available, the NCF Chair becomes the chair of the evaluation process by default.
2. NCF members are randomly selected as reviewers for individual nominations, while avoiding conflict of interests.
3. Reviews are written according to the criteria approved by the NCF.
4. Reviews are submitted to a selected electronic reviewing system. In the case of significant discrepancies, an electronic discussion is started among the reviewers with the aim of achieving consensus to the extent possible.
5. An initial ranking of nominations is automatically prepared on the basis of recommendations and scoring for nominations.
6. The NCF decides which of the top nominations are accepted for awards in each of the two categories.

Submission procedure

1. The submissions should be done via EasyChair, using the following link: https://easychair.org/conferences/?conf=clarin2021
2. One should choose the SKA Award category:
   - track (**invitation only!** CLARIN2021 (Steven Krauwer Awards: Early career CLARIN Researcher))
   - track (**invitation only!** CLARIN2021 (Steven Krauwer Awards: CLARIN Achievements))
3. Information to be provided:
   - Author: the information about the person who submits the application
   - Title: Name of the candidate person or a group of cooperating people who are nominated
   - Keywords: keywords defining the field of work of the nominee(s)
   - Paper: Actual application (pdf file that follows the instructions given in the Call for nominations (CE-2021-1825)
4. Technical rules:
   - "**invitation only!**" in the track selection name does not mean technical restrictions, but rather indicates for the author who might be submitting their papers to the main conference tracks that this is not the track for them to use.
   - The nomination itself does not have to go through the national coordinator, but it is advisable to inform them about the nomination (in case they are not the nominees), so that the NCs can plan the attendance of SKA meeting.

Dates

- 28 April 2021: the deadline for nominations
- 13 May 2021: random assignment of reviewers
- 18 May 2021: Evaluation Chair elected
- 2 June 2021: submission of reviews
- 7-9 June 2021: discussion between reviewers
- June 2021 NCF meeting – decision on selection of nominations for the awards