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Distribution Centre Committee
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Participants

Jan Hajic (CZ), Dirk Goldhahn (DE), Lene Offersgaard (DK), Krista Liin (EE), Martin Mathiessen (FI), Marc Kemps-Snijders (NL), João Silva (PT), ILC4CLARIN (IT) Dieter Van Uytvanck (CLARIN ERIC, Chair), Linda Stokman (CLARIN ERIC, minutes)

Excused: Davor Ostojic (AT), Kiril Simov (BG), Dimitrios Galanis (GR), Miltiadis Deligiannis (GR), Andrius Utka (LT), Roberts Dargis (LV), Freddy Wetjen (NO), Marcin Pol (PL), Cyprian Laskowski (SI), Caspar Jordan (SE)

0 Action points

#	Action	By whom	By when
1	Check if the A-centre logo has been communicated to CZ and double check the procedure in terms of communicating on getting such a status	Linda / Dieter	Feb 2017
2	Add link that leads to a page of certified centres/ relevant page to the centre logo	CLARIN Office	Feb 2017
3	CLARIN ERIC will invite IVDNT, ACDH, Huygens ING and CMU to renew their b-centre certificates	CLARIN Office	Feb 2017

1 Agenda

1. Agenda
2. Approval minutes last meeting & action point status ([CE-2016-0937](#))
3. Upcoming assessments:
 - Prolongation certificates ING/CMU until July 2017 (earlier by written procedure)
 - deadline 8th B-centre assessment round: **31 January**
 - deadline 9th B-centre assessment round: **28 April**
 - upcoming A-service assessments: updated documentation in Feb 2017, actual assessment 2nd quarter of 2017
4. [Reports from the task forces](#): (taskforce coordinators)
 - [CMDI](#)
 - [Metadata curation](#)
 - [Federated Content Search](#)
 - [Persistent Identifiers](#)
 - [AAI](#)

5. Status update per country/member (all) -> **please add a snippet for your country to the [reporting google doc](#)**
6. Any other business

2 Approval minutes and action points

The minutes of the December 2017 SCCTC meeting have been approved.

3 Upcoming assessments:

1. Prolongation certificates ING/CMU until July 2017 (earlier by written procedure)

The validity of the label will be extended, as done before with other b centres with a round of written procedure. This has now been officially approved for ING/CMU as well.

2. Deadline 8th B-centre assessment round: 31 January decided

We will stick to the original date of the 31 January (end of January) for the 8th round

3. Deadline 9th B-centre assessment round: 28 April

The ideal deadline would be the end of April. The earlier suggested deadline of 30 April 2017 will be adjusted to 28 April 2017. 30 April is in the weekend (Sunday).

For C-centre we do not have an assessment. If you are a C-centre and want to become a B-centre you can apply in either round 8 or 9.

DVU: In the country rounds we will ask who is interested in participants in round 8 or 9, so the Assessment Committee has an idea of who will apply:

- Italy, interested in applying from C to B-centre.
- NL, CLARIN ERIC will invite IVDNT and Huygens ING to renew their B-centre certificates.

4. Upcoming A-service assessments: updated documentation in Feb 2017, actual assessment 2nd quarter of 2017.

First we will have to make sure we have all documentation and FAQ ready and clearly visible on the website. Then initiate a 2nd A-service assessment round.

The document will be ready by the next SCTCC meeting in February with the assessment procedure in 2nd quarter of 2017.

Please indicate if you are submitting an A-service in the upcoming round, so the assessment committee has of who will apply. Up till now the amount of request have been low.

Jan Hajic (CZ)- Question about the previous round:

Jan Hajic received a message from the assessment committee but there was one step missing in the procedure on how to receive a logo (like the one the B-centres receive) .

Dieter (chair): In principle we have the logo available it might be that it has not been officially communicated to you. DVU will check with Linda to see if this information has been passed on. We will also double-check the procedure, which we have in terms of communicating on getting such a status and logo. *Action point 1*

Jan Hajic (CZ): When clicking on the logo it should contain a link that leads to a page with the certified centres / relevant pages.

Dieter (chair): We will have this in place by the next SCTCC meeting. *Action point 2*

4 Reports from the task forces

CMDI:

- To complement the CMDI 1.2 specification the CMDI TF has started a joint effort with the Metadata Curation TF to create a CMDI Best Practices document. The purpose of the document is to help metadata modellers and creators to not only create technically sound metadata, but also of high quality and optimal for the CLARIN infrastructure, e.g., will be able to take optimal advantage of its exposure in central services like the VLO. It will do so by describing best practices and so called smells (indications that there might be a problem or a suboptimal match with the CLARIN infrastructure) for components, profiles and instances. The best practices also includes advice on the use of CMDI tools, e.g., validators and the metadata curation module. The joined TFs have setup an initial structure of the document, assigned editors to sections and suggesting and discussing best practices.
 - Meeting notes ([2016-11-24](#), [2017-01-18](#))
 - [Best practices draft](#) (work in progress)

Metadata curation:

- Nothing to report

Federated Content Search:

- Continued work and dialogue (Hamburg and Leipzig) to get more endpoints at different centres supporting FCS 2.0.
- Finalising the FCS-2.0 specification for approval by SCCTC (delayed).
- Adapting the endpoint tester to make proper FCS 2.0 conformance testing available via webservice.
- Rewriting the graphical query builder in the Aggregator for release.
- Asked for invite to Clarin-D-dev meeting February since me (Leif-Jöran) is not part of Clarin-D and questions arise at these meetings which are not properly channeled.

Persistent Identifiers:

- Nothing to report

AAI:

- Nothing to report

5 Status report of the countries

These reports are a *public* extract of the common NCF and SCCTC monthly report for December 2016, which is also available as *internal* document CE-2017-0941.

Austria

No written report

Bulgaria

No written report

Czech Republic

- Worked on Evaluation Forms for LINDAT/CLARIN, to be performed Feb-Jun 2017 by the Ministry of Education, Youth and Sports in the Czech Republic. Continued in January, deadline Jan. 31. At the same time, we worked on DARIAH application for preliminary assessment by the same Ministry.
- Installing repositories at some collaborating institutes in the Czech Republic (continued help to National Film Archives, started at Institute of Contemporary History (Academy of Sciences) and Institute for the Study of Totalitarian Regimes. Continued help etc. with Clarin centers using Clarin DSpace.
- Other than that, hired two new people, lost one, working on Kontext search engine (adding data), and solving issues in PML/TQ, Repository as reported by users, etc.
- Continued work on UD treebanks and preparation of the UD CoNLL 2017 Shared Task, as the leading partner in the ST, plus on Czech data.
- Implemented statistical overview of usage of our centre's services: <https://lindat.mff.cuni.cz/en/statistics> Based on Piwik, still in progress and feedback welcome

Denmark

- Re-applying for the new DSA Jan 31
- Planning a data sprint for literature texts in the Autumn with researchers and the faculty library
- Working towards a data management policy at our faculty to bring deposit of research data on the agenda- although the data might not go to a CLARIN repository
- Preparing for the CLARIN-PLUS workshop on repositories in Prague 9-10 Feb.

Dutch Language Union

No written report

Estonia

- Preparing for centre assessment – will postpone assessment itself until 9th round (we would like to have DSA seal before centre assessment)
- Fixing problems with our SP; working with TAAT (our IdPF) to manage proper TAAT access to Clarin SPF (i.e all IdPs in TAAT could have proper access to and through eduGAIN).
- Preparing resources from the Literary Museum.
- Preparing for the workshop (Towards Interoperability of Lexico-Semantic Resources) Jan 31-Feb 1.

- (Reports to funders in Dec, now have refunding until 2020).

Finland

Done

- ACA-Application form: <https://www.kielipankki.fi/lic/aca-status/>

In Progress

- Defining usage of PIDs for updates, accruing corpora.
- Moving to Github (will be in progress for a while)
- B2SAFE-pilot: Kielipankki willing to replicate to it
- Workflow manager “Mylly” in beta-testing, for details see <https://www.kielipankki.fi/support/mylly/>
- Kielipankki prepares to store (“confidential”) sensitive data, possibly we certify according to ISO 27001.

Martin Mathiessen (FI):

Finland Language Bank will be getting confidential data like discussion at doctors. Looking to store the data according to ISO 27001. Martin is wondering if other centres have similar need or plans and how other centres go about this. Currently, nobody in the SCTCC has first-hand experience, Finland is the first to encounter this. Martin informs we can share experiences later.

Germany

- upcoming developer meeting on the 28th of March in Saarbrücken (topics e.g.: FCS2.0, reporting of KPIs)
- ongoing work on metadata integration CLARIN-D/DARIAH-DE
- first version of FCS 2.0 endpoint in Leipzig for the Canonical Text Services Repo - still needs validation

Dirk Goldhahn (DE):

Dirk wants to renew his invitation for Dieter or someone from CLARIN ERIC to join the developers meeting in Saarbrücken either in person or via video conference. Dieter will get back to Dirk after the SCTCC meeting.

Greece

No written report

Hungary

No written report

Italy

- The ILC4CLARIN Centre (CLARIN C-Centre) upgraded the repository software LINDAT/CLARIN from the release 1.2 to the release 1.3. The Centre is planning to migrate to the CLARIN-DSpace platform release 2017.01.1 between February and March 2017.
- The ILC4CLARIN Centre started to develop linguistic services a-la-weblicht. Services are currently under test. The code is available on github (<https://github.com/cnr-ilc/linguistic-tools-for-weblicht>).

Latvia

No written report

Lithuania

No written report

The Netherlands

Meertens Institute submitted for renewed B centre status.

It is expected that Huygens and INL will be notified through CLARIN EU

CLARIAH project, the successor of CLARIN, is progressing as planned.

Norway

There has not been a lot of activity in Norway these last few months. We have assisted the “university of Oslo” in starting up their usage of the Clarino Handle service which is provided by the National Library of Norway. The national center (sprakbanken.no) is up and running as a Clarino C-center.

Poland

- The Programme Board of Clarin-PL has been appointed in accordance with the recommendation of the Ministry of Science and Higher Education in Poland and has an advisory character. Its major task is to indicate new research directions within CLARIN-PL and the evaluation of the current stage of the infrastructure from the perspective of its applications in Humanities and Social Sciences
- Preparing for the workshop CLARIN Workshop – Towards Interoperability of Lexico-Semantic Resources Jan 31-Feb 1.
- Reports to funders in february
- IV series of lectures and workshops: CLARIN-PL research in practice. Digital tools for analysis of the language in the humanities and social sciences. Lodz, 3 - 4 February 2017
- Full cluster hardware upgrade - 2 TB RAM, network links speed up

Portugal

- No news on the technical side of things. The National Roadmap (in which CLARIN is included) is waiting for the publication of the results of the July 2016 call. However, in other news, we (NLX) have joined a project with the University of Suzhou (China) and Alibaba (Chinese e-Commerce site).

Slovenia

No written report

Sweden

No written report

United Kingdom

- The Oxford Text Archive (CLARIN C-Centre) is planning to migrate to the CLARIN DSpace platform in early 2017.

6 Any other business

None

Next meeting: A doodle will be sent out in the course of February 2017 (we will take into account the NCF meetings).